



**Job Title:** Die Setter

**Position Summary:**

Responsible for setting up and adjusting various sizes of dies into stamping presses to insure parts are produced within specification. Perform any necessary die adjustments at set ups and to check accuracy during production. Also, configure, adjust and operate automatic or semi-automatic presses and mechanical equipment. Ensure the quality production of their assigned jobs at expected production level.

**Essential Responsibilities:**

- Ensure that all dies are pre-staged at the press and that all dies are set properly according to the Set Up Sheets.
- Shut down all jobs at the end of run and return the dies to the proper storage location.
- Perform routine maintenance such as cleaning, oiling and lubricating machines.
- Work closely with Tool Room by providing information needed by toolmakers to accurately diagnose and repair dies.
- Set up and operate presses that may be mechanically or computer driven to produce parts.
- Check machine operation and report faults to the supervisor.
- Demonstrate continuous effort to improve operations, decrease turnaround times, streamline work process, and work cooperatively and jointly to provide quality seamless customer service.
- Participate in continuous improvement and assist in its implementation on an ongoing basis.

**Qualifications:**

*To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.*

**Education and Experience:**

High school diploma or GED preferred  
2+ years of experience operating presses or in a related area  
Forklift license is required  
Crane license is required.

**Job Knowledge, Skills and Abilities:**

**Knowledge:** Basic knowledge of quality control, cost reduction, materials and productions processes; Basic knowledge of press operation; English (grammar, language), Math.

**Skills:** Good communication skills.

**Abilities:** Ability to understand and follow oral or written instructions; Ability to accurately prepare documents, production sheets and other reports and related paperwork as required by our procedures; Ability to respond effectively to the most sensitive inquires or complaints; Ability to work independently and make independent decisions.

**Physical Demands & Work Environment:**

*The characteristics described below are representative of those encountered while performing the essential functions of this position. Reasonable accommodations will be made to enable individuals with disabilities to perform the essential functions.*

**Physical Demands:** The position is in the factory and involves walking, standing for long periods of time throughout the day. It requires being able to lift up to 50 pounds, push and pull up to 75 pounds. Involve continuous or repetitive arm-hand movements while operating a machine. Stooping/bending/twisting is required on regular basis. Fast-paced environment, usually work standard 40-hour weeks, but overtime may be necessary as work load's dictate. This may include weekdays, weekends and/or holidays.

**Work Environments:** Work performed in a shop environment and regularly exposed to dust, odors, oil, fumes and noise. It requires wearing personal protective or safety equipment. Noise level is frequently loud. The employee is frequently exposed to moving mechanical parts and airborne particles. Requires working in non-air-conditioned variable temperature factory setting. Employees may be subject to random drug and alcohol testing, pre-employment physical and background checks.